

OFFICE OF ACQUISITIONS  
NATIONAL CANCER INSTITUTE

REQUEST FOR PROPOSAL NUMBER: N02PC05012-55

Amendment No.: 4

Date of Issuance: 09/07/2010

The above numbered Request For Proposal (RFP) is amended as set forth below. The hour and date specified for receipt of Offerors remains unchanged.

Offerors MUST acknowledge receipt of the amendment prior to the hour and the date specified in the solicitation or as amended, by separate letter, telegram, or Electronic Mail which includes a reference to the RFP and Amendment number(s). For your convenience, the Proposal Intent Response Form is provided in SECTION J - List of Attachments of this RFP, for this purpose.

FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERORS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.

This Amendment provides the following clarifications to offerors:

a. Question: Focus Groups - The RFP notes that during Phase 1, the focus group protocols will need to be drafted for submission for OMB approval. However, this is noted as a task again during Phase 3. Please confirm that these protocols should be drafted, tested, and approval sought during Phase 1.

Answer: The task of assisting NCI in the preparation of the various materials for the respective activities required for OMB review and approval will begin in Phase 1 for the specific activities identified in Phase 1. This task is introduced in Phase 1 to support those specific activities outlined for Phase 1 and to inform the offeror that this task is required wherever necessary during the course of the project where it is relevant. Please note that in Phase 1.4B: "...the expected timeframes for review of the case study, physician survey, and focus groups are described in the respective Sections in this Statement of Work." Assistance in preparation for OMB submission for the focus group activity specifically is stated in Phase 3. The RFP does not state that the focus group protocols will need to be submitted in Phase 1. OMB submission for focus group protocols is explicitly stated only in Phase 3.

b. Question: Focus Groups - Please confirm that there will be only one round of focus groups conducted during Phase 4.

Answer: Please refer to Additional Technical Instructions, Amendment No. 2 posted to Federal Business Opportunities website on September 2nd, 2010.

c. Question: On page 3 of the SOW, under 1.3, please define "orphaned activities" in the following statement: "The pathway models shall help to articulate the linkages among the different parts of the program, identify orphaned activities, and determine the scope of the evaluation over a specific period of time."

Answer: This is used in the context of what is required in the evaluation, i.e. to develop an evaluation plan that is based on the objectives outlined at the beginning of the SOW. This phrase is used within the context of systems thinking and the type of relationships and/or lack of relationships. The term "orphaned activities" refers to those activities where relationships are lacking within the system for the different activities in the performance of the NCCCP, either within the NCCCP or between the NCCCP and other relevant programs.